

Posting Oct 6, 2025

Posting WVI-Kelowna # 01-2025

Personal Lines Insurance Representative/Broker Level 2 (Temporary position – starting Jan 2026 / ending up to 20 months)

Our office is growing! We are looking for an experienced Broker to join our team – **in office**.

Are you self-motivated with a positive attitude and interested in working as an Insurance Broker in a progressive agency?

Working Ventures Insurance Solutions a division of Growth Financial Corp provides excellent customer service and a full range of personal insurance products to meet our client needs. We take pride in offering the right products, providing great service, and employing the best people. We believe in a strong team environment and in utilizing technology to maximize our effectiveness. We offer excellent wages, including an employee profit sharing incentive and benefits as per our current collective agreement. Our hours are 8:30am-4:30pm Monday to Friday. **No ICBC or auto.**

If you would like to become part of our dedicated team and have these qualifications, we would like to hear from you.

The ideal candidate will bring with them:

- Exceptional customer service.
- A Proactive problem solver who can work efficiently to resolve client issues.
- Excellent communication skills (Verbal & Written)
- The aptitude in listening to clients, assess their needs and offer sound insurance advice.
- The ability to work in a team environment demonstrating excellent interpersonal skills.
- Committed to continued learning and education.
- Computer skills; being efficient with Microsoft Word, Excel, and other related programs.
- Office Administrative duties such as: greeting Clients, answering phones, invoicing & taking payments, processing mail.
- The ability to perform tasks accurately in an organized manner giving attention to detail.

Preference will be given to candidates with:

- Level 2 Insurance License.
- Minimum 2-3 years experience as an insurance broker.
- Knowledge of EPIC and Applied Rating tool are considered an asset.

Benefits:

- Opportunity for career development and training
- Wages as per current collective agreement (Level 2 Agent \$31.79-\$33.73) with excellent Extended Health Benefits Package, Health Spending Account, Dental and Pension Plan. We also offer a shared Productivity Plan, Vacation Entitlement, Sick Leave, and Personal Floater Days.

To apply please submit your resume and cover letter to the attention of Nicole Lychak-Smith – Branch Manager via email (nlychak@wvins.ca).

All applications submitted will be given careful consideration. Only those candidates invited to participate in the selection process will be contacted.